

Northern Vermont Economic Development District

Minutes from October 2nd, 2019

Board Conference Call Meeting

- The meeting was called to order at 1:10 PM
- Next meeting was scheduled for December 4th at the Green Mountain Tech Center. The Board discussed lengthening our meeting time in order to have some quality presentations and arriving in time to have lunch. So the next meeting we will allocate 12:00 til 4:00 and the proposed presentation will be focused on Broadband.
- Dave Snedeker and Katherine Sims will work together to organize a broadband presentation
- Catherine gave an overview of online performance indicators that Northwest Regional Planning uses and it could be made available to NVEDD. Catherine shared the link for the Board to view. The Board was pleased with the content and quality and approved Catherine's suggestion that the Americorp individual from NRPC connect with Karen Gerhaghty to refine the software for NVEDD purposes.
- Tim S. brought up a couple topics re: the Board structure, i.e. term limits and the fact that we still have a couple vacancies. Tim was to put together a matrix to present to the Board which will give a better overview about where we are at.
- Catherine D. gave an overview on the EDA Grant Renewal with an overview of priorities and the Board supported the priorities
- The Executive Committee met on August 30 and one of the topics that was discussed was creating a policy relative to organizations looking for letters of support for grant applications.
 - Here is what was presented by the Executive Committee
 - The NVEDD Board will not be extending Letters of Support; we will give Letters of Conformance for a grant application
 - The organization must first submit a request for an endorsement to the NVEDD Board Chairs
 - The letter would indicate what goals of the CEDS the grant is addressing

- The Co-Chairs will vet the request and share with the full board when time permits. If time is tight then the letter of conformance would be at the discretion of the NVEDD Executive Committee.
- All applications will be reviewed for clear articulation of how the project furthers CEDS goals and strategies.
- The Board had a discussion on how the NVEDD Board might interact with the Agency of Commerce and Community Development (ACCD) re the NRBC grant process. It was suggested we invite Tim Tierney from ACCD to attend a meeting in the future and have a discussion how we might collaborate with them.
- Upcoming meeting schedule:
 - Tuesday, December 4th, 2019 - Broadband presentation
 - Tuesday February 5th, 2019 – Education presentation
 - Tuesday April 2nd, 2019 – Workforce Development
- No new business was brought forward
- Motion to adjourn made by Dave S seconded by Christine at 2:21 PM

Respectfully submitted by Tim Smith